

Production Manager - Job Description

NEXE TECHNOLOGY CORP. develops materials and technology for compostable single-serve packaging to confront the global problem of plastic waste. We are seeking a highly qualified **Production Manager** to lead the production and commercialization of our products at our Windsor plant.

The Production Manager will be responsible for running the strategic operations of production initiatives in the plant, assisting the receiving and production departments to run in an efficient manner, address costing issues, and lead a team of operators.

NEXE is on a mission to replace everyday products with plant-based materials. Our work atmosphere is safety-focused, supportive, collaborative and performance-driven. We are committed to continuous improvement and the growth of our employees, with programs that support learning, engagement and career advancement. Are you ready to join a successful team where your contribution makes a difference?

Responsibilities and Duties of the Production Manager will include:

- Plan, organize, direct and run optimum day-to-day production to exceed our customers' expectations
- Be responsible for production output, product quality and on-time shipping
- Develop systems and processes that track and optimize productivity and standards, metrics and performance targets to ensure effective return on assets
- Coordinate operations to meet sales and planning objectives
- Recommend operational improvements, processes, and facilitation of cost reduction initiatives
- Develop and maintain adherence of health and safety requirements
- Collaborate and develop effective relationships with internal departments to support the development and implementation of new manufacturing processes, strategies, plans, objectives, and new product development
- Manage and promote a positive working environment for employees
- Increase production, assets capacity and flexibility while minimizing unnecessary costs and maintaining current quality standards
- Share a trusting relationship with workgroup and recruit, manage and develop plant staff
- Commit to plant safety procedures
- Stay up to date with latest production management best practices and concepts

Skills & Knowledge:

- Leadership experience in production management and the food processing industry
- Understanding of high-volume manufacturing processes
- Understanding of food and beverage safety and quality standards

- Adequate knowledge of business and management principles (budgeting, strategic planning, resource allocation and human resources)
- Familiarity with industry standard equipment and technical expertise
- Be knowledgeable of safety, quality, productivity, demand creation, inventory and stewardship processes
- Proven leadership skills in developing a growing team
- Self-motivated attitude with the ability to multitask
- Excellent English written and verbal communication skills
- Must work well under pressure with tight deadlines in a fast-paced environment
- Familiarity with Google Suite Products.

Experience and Education:

- Bachelor's Degree in Management or a related field
- A background in project management is an asset
- Familiarity with SQF and HACCP certification
- 5+ experience in a Production Management role in a food and beverage facility

Job Type: Full-time

How to apply:

If you are interested in this position, send us your resume and cover letter.

While we thank all applicants for their interest, only those shortlisted will be contacted.